

Admission to

Primary School 2020



Apply online at www.halton.gov.uk/schooladmissions

**Closing date for Primary School Applications:
15th January 2020**

People Directorate
Halton Borough Council
Rutland House
Halton Lea
Runcorn
WA7 2GW
Tel: 0303 333 4300

Dear Parent/Carer,

This booklet produced by Halton Borough Council sets out the arrangements for the admission of children in to reception class for the academic year beginning in September 2020.

The booklet contains important information, which you should read carefully before making the important decision of expressing a preference for a school (or schools) for your children to attend. I hope you will find it helpful and informative. It is also beneficial to visit the school(s) you are interested in before submitting your application.

This booklet can only give a brief outline of policy and procedures. If you need further information, please do not hesitate to contact individual schools or the School Admissions on 0151 511 7338. This booklet is available online at www.halton.gov.uk/schooladmissions and if you follow the links you will also find our online preference form which allows you to complete and return your preferences electronically.

As parents/carers it is important you are aware that the preference you express for a school will depend on the particular criteria that are explained in the booklet. You should note that you cannot simply choose a school.

Starting school for the first time, or transferring from one school to another, is an important step for parents and children. I hope this booklet, and seeking further advice if necessary, will help you and your child/children to look on the experience with confidence. Staff in all our schools look forward to working with you in support of your child/children and their learning, as we know that those children who succeed best at school receive understanding and support from their home.

It is important that you complete and submit a preference form before the closing date of **15th January 2020**, as a late application will normally only be considered after the main allocation of places has taken place and may result in you not obtaining a place at your school of preference.

On behalf of Councillor McInerney, Portfolio Holder for the People Directorate, and myself, I would like to take this opportunity to wish your child/children a successful and happy career at school.

Milorad Vasic
Strategic Director, People Directorate

Note: The information contained in this guide was correct at the time of preparation (July 2019) but could alter in the light of Government legislation and local policy developments.

CONTENTS

Admission to Reception Class in Halton Schools	4
Frequently Asked Questions	5
Timetable for Admissions to Primary Schools	6
Admission to School	7
Allocation of Places to Halton Primary Schools	9
Oversubscription Criteria for Community, Academy, Voluntary Controlled and Voluntary Aided Schools in Halton	
Online Applications	11
Applying for a School Place online	
Completing the Online Preference form	
Additional Admissions Information	12
Waiting Lists	
Equal Preferences	
Late Applications	
Place of residence	
Change of Preferences	
Change of Address	
Deferred Entry to School	
Withdrawal of an offer of School Place	
Primary Schools in Halton	15
Community and Voluntary Controlled Primary Schools	
Academy Schools	
Voluntary Aided Church of England Primary Schools	
Voluntary Aided Catholic Primary Schools	
Map of Primary School provision in Halton	43
Widnes	
Runcorn	
Other Information	45
Admission Appeals Procedure	
How to Appeal	
In-Year Admissions	
Travel Assistance	
Provision of Free School Meals	
Special Educational Needs	
Discipline and Exclusions	

ADMISSION TO RECEPTION CLASS IN HALTON SCHOOLS

How to apply for a Halton Primary School reception class place for September 2020

Halton Local Authority (LA) has an agreed co-ordinated scheme for admission to a primary school in September 2020.

This means that when you complete the **online preference form** or a paper copy (via request), you may put any primary school regardless of which LA it is in, but please consider carefully whether your child will meet the admissions criteria. Once you have submitted the preference form to Halton LA, consideration to your preferences will be given, and if your preference is for a school in another LA then Halton LA will forward details on to the relevant LA. The preference form is for completion by Halton residents only. Parents/Carers of pupils from other LAs should complete their own LA form, but may include Halton schools as preferences on their form.

The closing date for receipt of preference forms via online applications and those submitted by a paper copy is 15th January 2020

Complete a preference form online at: www.halton.gov.uk/schooladmissions

Applications for all schools are considered in strict accordance with the relevant admissions criteria and it is important that you read and consider the admissions criteria contained within this booklet before submitting your application.

If you have requested a paper form, Halton residents should return this form by hand to a Halton Direct Link Office:

Halton Direct Link
Concourse level
Rutland House
Halton Lea
Runcorn
WA7 2ES

Halton Direct Link
7 Brook Street
Widnes
WA8 6NB

Or return the form directly to*:

School Admissions
People Directorate
Rutland House
Halton Lea
Runcorn
WA7 2GW

***As receipts cannot be issued for paper copies of the preference form received via postal services, it is strongly recommended that you send the form by a recorded delivery service.**

To ensure your application is received and processed, forms **must not** be returned anywhere other than to the above sources. **DO NOT** return your form to a school.

FREQUENTLY ASKED QUESTIONS

What is an admission policy?

An admission policy is used to decide which children will have priority for places but only if the school receives more applications than the number of places available. The Council has agreed one admission policy for all community, academy and voluntary controlled schools in Halton. Voluntary Aided schools each set their own individual policy agreed and set by the governing body of the school. Admission policies contain the “oversubscription criteria” which will be applied to assess each application.

What is a Published Admission Number (PAN)?

This is the number of places available in the reception class. Once the PAN has been reached, the admissions body cannot admit any more pupils.

Are there limits to infant class sizes?

By law, no infant class should normally have more than 30 pupils with one teacher. This applies to all Halton schools. Head teachers are responsible for ensuring that classes are organised to comply with this requirement and this is monitored by the local authority.

Can I complete and submit the form online?

Yes, we highly recommend that you complete the preference form online at:

www.halton.gov.uk/schooladmissions

Changes to preferences, home address and other details can be made online, and forms can be edited and re-submitted online up to the published deadline date of the 15th January 2020. **The online facility is not available after this point.**

An **email receipt** of your application will be sent to the registered email address used in this process immediately after you have submitted your application. **Please check your junk mail/spam folder if you do not receive this confirmation email.**

What happens if I send the preference form in after the published deadline?

Applications received after the published deadline of the 15th January 2020 for all Halton schools will be **treated as a late application** and will not be considered until **after** the main allocation of places has taken place for all those applications received on time. The online application system is not available after the deadline.

DON'T BE LATE – YOU MAY MISS OUT ON A PLACE IN THE SCHOOL YOU WANT

What happens if I don't complete a preference form?

If you do not complete or submit a preference form we will not know about your child and the schools which you prefer. You may then find that the school you prefer is full, after the placement of children for whom forms have been received.

Please REMEMBER:

- With the exception of The Grange School, which is an all through school ([see page 23](#)), there is no automatic transfer from nursery to reception class, and attending a nursery class does not guarantee or give your child any priority for a place in the reception class of that school.
- There is no automatic transfer if you have an older child attending your preferred school. You must still complete a preference form.
- Putting your child's name on a school's interested list does not constitute a formal application. You must still complete a preference form with the local authority.
- Do consider the oversubscription criteria for schools you express as a preference. **There is no guarantee of a place at any school**
- **St Bede's Catholic Junior School** ([see page 34](#)) also operates an application process and attendance at St Bede's Catholic Infant School does not guarantee your child a place at the school. You **must** apply for a place at St Bede's Catholic Junior School by completing the Infant to Junior Transfer Form 2020, which is available online from www.halton.gov.uk/schooladmissions, following the 'Junior School's' link, or by requesting a form from the School. This form must also be returned by the **closing date of 15th January 2020.**

TIMETABLE FOR ADMISSIONS TO PRIMARY SCHOOLS IN SEPTEMBER 2020

September 2019	<p style="text-align: center;">ADMISSION TO PRIMARY SCHOOL BOOKLETS AVAILABLE AT:</p> <ul style="list-style-type: none"> • Online at www.halton.gov.uk/schooladmissions • Paper forms can be obtained from Direct Link Offices in Widnes and Runcorn, or by contacting School Admissions (0151 511 7338)
15 th January 2020	<p style="text-align: center;">CLOSING DATE ALL ONLINE AND PAPER PREFERENCE FORMS MUST BE SUBMITTED BY THIS DATE</p> <p style="text-align: center;">DON'T BE LATE - YOU MAY MISS OUT ON A PLACE IN THE SCHOOL YOU WANT</p>
16 th April 2020	<p style="text-align: center;">NOTIFICATION OF OFFERS</p> <ul style="list-style-type: none"> • Email offers sent to all online applicants. Parent/carers are also able to log in to their online account to view their offer • Offer letters will be posted on this date, notifying parent/carers who have submitted a paper copy of the preference form
15 th May 2020	<p style="text-align: center;">CLOSING DATE FOR SUBMISSION OF INTENTION TO APPEAL</p>
September 2020	<p style="text-align: center;">ADMISSION TO PRIMARY SCHOOL</p>
31 st December 2020	<p style="text-align: center;">FORMAL WAITING LISTS CLOSE</p>

ADMISSION TO SCHOOL

Parents/Carers with a child entering school for the first time or moving into the area, who are uncertain of the appropriate school for their child, should enquire at the nearest school or to the School Admissions Team within the People Directorate, on 0151 511 7338. All information regarding admission to school is also available at www.halton.gov.uk/schooladmissions

There are four main types of primary school. These are:

- 1) COMMUNITY**
- 2) VOLUNTARY CONTROLLED**
- 3) VOLUNTARY AIDED (CATHOLIC AND CHURCH OF ENGLAND)**
- 4) ACADEMY**

Halton LA is the admission authority for all Community and Voluntary Controlled schools in Halton. These schools have the same admissions criteria and Halton LA, as the admissions authority, deals with applications for places in the event of oversubscription. In the case of oversubscription, places will be allocated using the published criteria detailed in this booklet. The school governors decide the allocation of places at Voluntary Aided (Church) Schools and Academy schools in accordance with their published admissions policy, and you may be required to provide further information in support of your application.

Church of England schools (CE) are either voluntary aided or voluntary controlled. Church of England voluntary aided schools are schools where the religious education provided is in conformity with the rites, practices and doctrines of the Church of England. A Church of England voluntary controlled school, like a voluntary aided school, is a Church school functioning within the partnership of the Church and the Local Authority. Its Christian nature is an important aspect of the school's life. The religious teaching in it is mainly in accordance with the Agreed Syllabus but this may, for those who wish, be supplemented by specific Church teaching. Worship at its school assemblies is linked with the worship of the Church in accordance with the provisions of its Trust Deed.

All Roman Catholic schools (RC) are voluntary aided schools.

General information about Church schools can be obtained from the appropriate CE and RC Diocesan Education Authorities. Addresses and telephone numbers are set out below:

CHURCH OF ENGLAND Diocesan Education Authorities

Runcorn Schools

Mr. C Penn
 Director of Education
 Chester Diocesan Board of Education
 Church House
 5500 Daresbury Park
 Daresbury
 WA4 4GE
 Telephone No: 01928 718834

Widnes Schools

Mr R Peers
 Director of Education
 Diocese of Liverpool Board of Education
 Church House
 1 Hanover Street
 Liverpool
 L1 3DW
 Telephone No: 0151 709 9722

ROMAN CATHOLIC Diocesan Education Authorities

Runcorn Schools

Mr. D Cunningham
 Director of Schools
 Diocese of Shrewsbury Schools
 Commission
 2 Park Road South
 Birkenhead
 CH43 4UX
 Telephone No: 0151 652 9855

Widnes Schools

Mr. T Warren
 Director of Schools and Colleges
 Liverpool Archdiocesan Centre for
 Evangelisation
 Croxteth Drive
 Sefton Park
 Liverpool L17 1AA
 Telephone No: 0151 522 1071

ALLOCATION OF PLACES TO HALTON PRIMARY SCHOOLS

In allocating school places, all parents/carers are asked to complete either the online preference form (www.halton.gov.uk/schooladmissions) or a paper copy of the form (by request), on which they are invited to express up to three preferences. This will enable parental preferences to be fully considered, even if the admission authority (the LA for community and voluntary controlled schools, or the governing body for voluntary aided and academy schools) is unable to comply with parental preference.

All preferences are considered equally against each school's admissions criteria. After all preferences have been considered if only one school named on the preference form can offer a place the Local Authority will send out an offer of a place. If more than one school can offer a place parents will be offered a place at whichever of those schools is ranked highest on the preference form. This may not be the first preference school and there is no guarantee that you will be offered any of your preferences.

What happens if a School becomes oversubscribed?

Sometimes more applications are received for a particular school than there are places available, and this means that the school is oversubscribed. When a school is oversubscribed places will be allocated in accordance with the relevant oversubscription criteria. Each voluntary aided school has its own criteria and these are detailed later in this booklet.

OVERSUBSCRIPTION CRITERIA FOR COMMUNITY, VOLUNTARY CONTROLLED AND ACADEMY SCHOOLS WHO ADOPT THE LA'S POLICY

The following criteria will apply to oversubscribed schools:

Children in Public Care	Looked after children (often known as in care) or children who were previously looked after, but immediately after being looked after became subject to an adoption, residence or special guardianship order
Siblings	Pupils with elder brothers or sisters, including half brothers and sisters, and unrelated children living together as part of the same household, already attending the school and expected to continue at the school in the following year
Distance	Pupils living nearest to the school defined as a straight line measurement from the child's permanent residence to the school

In the instance of a tie regarding distance for the last place to be offered (to two decimal places in metres), a place will be offered using the electronic admission system's random allocation function.

APPLYING FOR A SCHOOL FURTHER INFORMATION

- Previously looked after children are children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order) immediately after they were looked after.
- Children who have a Statement of Special Educational Needs/Education, Health and Care Plan, will be admitted to the school named in the statement/plan. Please discuss your child's application with the SEN department at the Local Authority.
- Where applications are received for twins, triplets etc. the Local Authority will apply the oversubscription criteria and will oversubscribe the community or voluntary controlled school if a family would otherwise be separated. This would include infant class sizes of 30, where the child would be an excepted pupil for the time they are in an infant class.
- The address to be used in measuring distance for the purpose of allocating school places will be the child's permanent address **at the closing date of 15th January 2020**. The above criteria will apply without reference to the Halton Borough Council boundary. Distance will be measured by the LA using the LA's Ordnance Survey GIS address point system which measures from the address point of the child's permanent address to the address point of the school in metres. If oversubscription occurs within any one of the above criteria, places will be allocated on distance grounds as described within the distance criteria above.
- If none of the parent's preferences can be met, Halton LA will allocate a school. In Halton, a place will be allocated at the nearest school with vacancies to the home address measured in a straight line distance measurement from the child's permanent residence to the school. This does not affect parent's rights to appeal for a place at the school(s) they have been refused. Parents may also contact School Admissions following receipt of their child's offer of a place, if they are not happy with the offered place and wish to enquire about other Halton schools with vacancies available.
- The law does not give you the "right" to choose a school for your child. However, it does allow you to make a preference as to which school you would like your child to attend. The admissions authority for each school will try and meet that preference in accordance to their admissions policy and oversubscription criteria.
- Parent/carers completing an **online preference form** will be able to view their offer of their child's primary school place on **16th April 2020**. Offer letters will also be posted on this date to parents/carers who have submitted a paper copy of the preference form in application.

Who should apply for reception?

If your child was born **between 1st September 2015 and 31st August 2016**, he/she is due to start school in September 2020, therefore you need to apply by 15th January 2020

ONLINE APPLICATIONS

Applying for a school place online

Halton Borough Council offers an online service to parents/carers who are applying for a reception class place in a Halton Primary School for September 2020.

How to apply online

If you live in Halton and your child is due to transfer to primary school in September 2020 we highly recommend that you apply online by following the link at:

www.halton.gov.uk/schooladmissions

If you are not a Halton resident, you cannot complete the Halton form and you should contact the council within the area that you live. That authority will then provide you with details of how to apply online.

You will be required to create an account. **It is important that you keep a note of your password and security question, as you will need this to view the outcome of your application on offer day.**

Follow the steps and guidance through the online system, making sure you have completed each section and submit your application. You will receive an acknowledgement email once you have pressed submit. **If you do not receive an acknowledgement email, you must contact the local authority as this may indicate that your application has not been received.**

Benefits to online application

There are many benefits to making an online application for school admissions, including:

- It's quick, secure and easy to use at www.halton.gov.uk/schooladmissions.
- Applicants can view their offer online on the published offer day, rather than waiting for the offer letter to be received in the post.
- You can apply from home 24 hours a day, 7 days a week
- There is no risk your application will be lost in the post, or elsewhere
- The system guides you through the application and alerts you if any errors have been made
- When you have submitted your application, you will receive an email confirming receipt
- You can log in and view your child's school offer on **16th April 2020** (no hard copies will be sent)
- You will also receive your offer of a school place by email on 16th April 2020

Please note that if you are applying for a voluntary aided school and you are requested to submit a supplementary information form, and/or proof of baptism or membership of a faith, this information **must** be returned **directly to the school, and not to the Local Authority** and **must** be returned by the closing date for applications, **15th January 2020**.

The online system is available 24 hours a day, 7 days a week up to the closing date of 15th January 2020. If you are applying after that date you need to contact the School Admissions Team to request and complete a paper preference form.

ADDITIONAL ADMISSIONS INFORMATION

Waiting Lists

Waiting lists will be held for all oversubscribed Primary Schools. The waiting list will comprise those pupils refused admission to the school(s) of preference, ordered by the oversubscription criteria of the admission policy. This list will be maintained from the time of initial allocation until 31st December 2020 at which point the waiting list will cease. If a place becomes available at an oversubscribed school, the place will be reallocated in accordance with the published oversubscription criteria relevant to that school. Parents/Carers should be aware that their child's place on the waiting list might alter, either up or down, dependent upon the movement of other applicants.

Equal Preferences

In accordance with regulations, the equal preference model will be used to consider applications for all maintained schools.

In an equal preference scheme your first, second and third preference will be considered at the same time. If potentially you can be offered a place at more than one of your preferences (i.e. because you have a high enough priority for an oversubscribed school, the school is undersubscribed or because the school receives the same number of applications as the number of places available) the single offer will be for the school you ranked the highest on your preference form.

Late Applications

All applications received before the closing date will be dealt with at the same time. **A preference form received after the closing date of 15th January 2020 will be deemed as late and all late applications will be dealt with after those received on time.** Please be aware that a late application will reduce your chance of gaining a place at your preferred school.

If the late application is received after places have been allocated and the school(s) are oversubscribed, the child will be placed on the waiting list, along with all other unsuccessful applications. The child's position on the waiting list will then be determined by the admission policy, not by the date received. Parents/carers have the right of appeal if admission is refused and details on the appeals process are provided later in this booklet.

If parents are making a late application to a voluntary aided school the Local Authority will notify the governing body that the application has been received late and the School will advise how this will be dealt with.

Place of residence

Where a child lives with parents with shared responsibility, each for part of a week, the child's 'permanent place of residence' will be determined as the address of the parent who normally has the responsibility for the majority of school days in a week. It may be necessary for the Authority to carry out checks to confirm that addresses given are genuine. Parents may, therefore, be asked to provide documentary evidence of their child's home address, for example, but not limited to, Council Tax Statement, Benefits Statement and Utility Bills.

Change of address

If you move house after the closing date of 15th January 2020 you **must** notify School Admissions by emailing schooladmissions@halton.gov.uk, providing your child's details and your new address. You may be required to complete a new preference form and you will be advised of this at this time. Proof of change of address will be required to support your application. **Please note:** the address stated on the preference form must be where the child is currently residing, and not a future address.

IMPORTANT:

Your address and criteria will not be changed unless supporting evidence of the house move is received by the Local Authority. **This information must be received by 23rd February 2020**

Proof of residency received after this date **will not** be used for the initial allocation of School Places

Change of preference

If you decide to change your preference after the closing date of 15th January 2020 you will need to complete another preference form and your previous preference form will be disregarded. The online facility will not be available after the closing date and you must complete a hard copy preference form. If places have already been allocated the LA may not be able to meet your change of preference. **Please be aware that a change of preference after the closing date will result in your application being treated as a late application and may affect your chances of gaining a place at your preference school.**

Admissions age

The Secretary of State for Education and Employment has defined compulsory school age under the Education Act 1996 as follows:

<u>Child's 5th Birthday</u>	<u>Term of Admission</u>
1 st September to 31 st December	Spring
1 st January to 31 st March	Summer
1 st April to 31 st August (summer-born)	Autumn

In Halton, however, children will continue to be admitted to school earlier than the required admission date. This reflects the commitment of the LA to secure the best possible start for children within the Borough of Halton

Children reaching the age of five between 1st September and 31st August may be admitted full-time on the first day of the Autumn Term before their fifth birthday. Schools may phase their intake over the first four weeks of the term. A request for admission earlier than described would not normally be permitted.

If your child is presently attending a nursery class, please note that you **do not** have an automatic right to transfer to the primary school to which the nursery class is attached. You will need to indicate your preference for a primary school along with all other parents. Attendance at a nursery school plays no part in the admission to school process. The only exception to this is The Grange School, which is an all-through school, providing the child is **on roll at the nursery by the closing date of 15th January 2020.**

Deferred entry to school

Parents/carers can defer their child's entry to school until the child is of compulsory school age if they wish. If a parent/carer is offered and accepts a place during the normal admissions round, but would prefer to defer their child's entry to school until he or she is of compulsory school age, the Council will agree to the parents request provided the place is taken up within the same academic year, but not beyond the beginning of the term following the child's fifth birthday. (i.e. statutory school age)

Parents of summer-born children

The Department for Education has issued guidance regarding the admission of summer-born children to reception class outside of their normal age group (starting reception class after their fifth birthday). Parents considering making such a request are advised to speak to the Headteacher of their preference schools and the School Admissions Team, and must make the request during the normal admissions round within their child's normal age group (the academic year in which they turn five), and submit a preference form in application during this round and before the deadline for applications, being **15th January 2020**. All admissions authorities must consider a parent's request, and all evidence provided, for their child to be educated outside their normal age group but they are not obligated to adhere to the request, and will make a decision which is in the best interests of the child. If the request is upheld, parents will then be required to complete a new preference form in the year following and their application for admission within the normal age group will be discarded. Parents do not have the right to appeal against a decision not to admit a child to a certain year group if admission to another year group at the school has been offered.

Withdrawal of offer of a school place

The Council reserves the right to withdraw the offer of a school place if it has been offered in error, or it is established that the offer was obtained through a fraudulent or intentionally misleading application. This may include where a fraudulent/intentionally misleading preference form is received claiming a false sibling or false residence, or the child's date of birth has been falsified.

Infant Class Size Legislation

By law, no infant class (Reception, Year 1 and Year 2) should normally have more than 30 pupils with one teacher. This applies to all Halton schools. Head teachers are responsible for ensuring that classes are organised to comply with this requirement and this is monitored by the local authority. There are few exceptions to this rule which can be found within the School Admissions Code 2014 and further information is available at www.halton.gov.uk/schooladmissions.

Accepting an offer of a school place

In Halton, you are not required to accept an offer of a school place. Places are *automatically accepted* once they have been offered, unless you notify us otherwise. Other local authorities may request that you formally accept the place and you should check this when making a preference for a school (s) in another local authority. If you wish to decline your offer of a school place for your child, you must do this in writing as soon as possible, preferably by emailing schooladmissions@halton.gov.uk and explaining that you do not wish to accept the offer and notifying us of the alternative arrangements for your child.

PRIMARY SCHOOLS IN HALTON

COMMUNITY AND VOLUNTARY CONTROLLED SCHOOLS

The following pages provide details on the Community and Voluntary Controlled Primary schools in Halton.

The Local Authority is responsible for admissions to these schools, and the oversubscription criteria detailed on **page 9** applies to all the schools listed in this section.

<p>All Saints Upton Church of England Voluntary Controlled Primary School</p> <p>Age range 4 – 11 (mixed) Anticipated number on roll: 205 Published Admission Number September 2020: 30</p> <p>Last academic year the school was oversubscribed</p> <p>Published Admission Number September 2019: 30 Pupils Allocated for September 2019: 30</p> <p>Number of parents expressing each preference: Preference 1: 47 Preference 2: 16 Preference 3: 7</p>	<p>Hough Green Road, Widnes, WA8 4PG</p> <p>Head teacher: Mrs E Boyden</p> <p>Tel: 0151 257 2450</p> <p>Website: www.allsaintsuputon.halton.sch.uk</p>
<p>Astmoor Primary School</p> <p>Age range 4 – 11 (mixed) Anticipated number on roll: 119 Published Admission Number September 2020: 25</p> <p>Last academic year all applications were accommodated</p> <p>Published Admission Number September 2019: 25 Pupils Allocated for September 2019: 20</p> <p>Number of parents expressing each preference: Preference 1: 20 Preference 2: 4 Preference 3: 2</p>	<p>Kingshead Close, Runcorn, WA7 2JE</p> <p>Head teacher: Mrs L Aldridge</p> <p>Tel: 01928 565053</p> <p>Website: www.astmoorprimaryschool.co.uk</p>

<p>Beechwood Primary School</p> <p>Age range 4 – 11 (mixed) Anticipated number on roll: 149 Published Admission Number September 2020: 20</p> <p>Last academic year the school was oversubscribed</p> <p>Published Admission Number September 2019: 20 Pupils Allocated for September 2019: 20</p> <p>Number of parents expressing each preference: Preference 1: 22 Preference 2: 19 Preference 3: 14</p>	<p>Grasmere Drive, Runcorn, WA7 2TT</p> <p>Head teacher: Mrs. S Kidd</p> <p>Tel: 01928 560479</p> <p>Website: www.beechwoodschoolruncorn.co.uk</p>
<p>Brookvale Primary School</p> <p>Age range 4 – 11 (mixed) Anticipated number on roll: 264 Published Admission Number September 2020: 40</p> <p>Last academic year all applications were accommodated</p> <p>Published Admission Number September 2019: 40 Pupils Allocated for September 2019: 29</p> <p>Number of parents expressing each preference: Preference 1: 32 Preference 2: 12 Preference 3: 9</p>	<p>Old Northwich Road, Runcorn, WA7 6BZ</p> <p>Head teacher: Mrs. P Casey</p> <p>Tel: 01928 711401</p> <p>Website: www.brookvale.halton.sch.uk</p>
<p>Castle View Primary School</p> <p>Age range 4 – 11 (mixed) Anticipated number on roll: 129 Published Admission Number September 2020: 20</p> <p>Last academic year the school was oversubscribed</p> <p>Published Admission Number September 2019: 20 Pupils Allocated for September 2019, including appeals: 23</p> <p>Number of parents expressing each preference: Preference 1: 27 Preference 2: 8 Preference 3: 9</p>	<p>Medway, Runcorn, WA7 2DZ</p> <p>Head teacher: Mrs. H Melerangi</p> <p>Tel: 01928 563970</p> <p>Website: www.castleviewprimaryschool.co.uk</p>

<p>Fairfield Primary School</p> <p>Age range 4 – 11 (mixed) Anticipated number on roll: 577 Published Admission Number September 2020:90</p> <p>Last academic year all applications were accommodated</p> <p>Published Admission Number September 2019: 90 Pupils Allocated for September 2019: 90</p> <p>Number of parents expressing each preference: Preference 1: 82 Preference 2: 36 Preference 3: 39</p>	<p>Peelhouse Lane, Widnes, WA8 6TH</p> <p>Head teacher: Mrs. V Pierce</p> <p>Tel: 0151 424 4879</p> <p>Website: www.fairfieldprimaryschool.org.uk</p>
<p>Farnworth Church of England Controlled Primary School</p> <p>Age range 4 – 11 (mixed) Anticipated number on roll: 413 Published Admission Number September 2020: 60</p> <p>Last academic year the school was oversubscribed</p> <p>Published Admission Number September 2019: 60 Pupils Allocated for September 2019, including appeals: 60</p> <p>Number of parents expressing each preference: Preference 1: 70 Preference 2: 81 Preference 3: 47</p>	<p>Pit Lane, Widnes, WA8 9HS</p> <p>Head teacher: Mrs. J Stillings</p> <p>Tel: 0151 424 3042</p> <p>Website: www.farnworthprimary.eschools.co.uk</p>
<p>Gorsewood Primary School</p> <p>Age range 4 – 11 (mixed) Anticipated number on roll: 190 Published Admission Number September 2020: 30</p> <p>Last academic year the school was oversubscribed</p> <p>Published Admission Number September 2019: 30 Pupils Allocated for September 2019, including appeals: 31</p> <p>Number of parents expressing each preference: Preference 1: 33 Preference 2: 15 Preference 3: 5</p>	<p>Gorsewood Road, Runcorn, WA7 6ES</p> <p>Head teacher: Mrs. J Gregg</p> <p>Tel: 01928 712100</p> <p>Website: www.gorsewood.halton.sch.uk</p>

<p>Hale Church of England Voluntary Controlled Primary School</p> <p>Age range 4 – 11 (mixed) Anticipated number on roll: 186 Published Admission Number September 2020: 25</p> <p>Last academic year the school was oversubscribed</p> <p>Published Admission Number September 2019: 25 Pupils Allocated for September 2019, including appeals: 31</p> <p>Number of parents expressing each preference: Preference 1: 36 Preference 2: 8 Preference 3: 6</p>	<p>Hesketh Road, Hale, L24 4AN</p> <p>Head teacher: Ms. M Mowatt</p> <p>Tel: 0151 425 3023</p> <p>Website: http://hale.haltonschools.info/</p>
<p>Halebank Church of England Voluntary Controlled Primary School</p> <p>Age range 4 – 11 (mixed) Anticipated number on roll: 97 Published Admission Number September 2020: 15</p> <p>Last academic year all applications were accommodated</p> <p>Published Admission Number September 2019: 15 Pupils Allocated for September 2019: 14</p> <p>Number of parents expressing each preference: Preference 1: 10 Preference 2: 10 Preference 3: 2</p>	<p>Heathview Road, Widnes, WA8 8UT</p> <p>Head teacher: Mr. R Harley</p> <p>Tel: 0151 424 4878</p> <p>Website: www.halebank.halton.dbprimary.com</p>
<p>Hallwood Park Primary and Nursery School</p> <p>Age range 4 – 11 (mixed) Anticipated number on roll: 122 Published Admission Number September 2020: 25</p> <p>Last academic year all applications were accommodated.</p> <p>Published Admission Number September 2019: 25 Pupils Allocated for September 2019: 15</p> <p>Number of parents expressing each preference: Preference 1: 15 Preference 2: 1 Preference 3: 7</p>	<p>Hallwood Park Avenue, Runcorn, WA7 2FL</p> <p>Head teacher: Mrs K Goodwin</p> <p>Tel: 01928 716336</p> <p>Website: www.hallwoodpark.co.uk/</p>

<p>Halton Lodge Primary School</p> <p>Age range 4 – 11 (mixed) Anticipated number on roll: 199 Published Admission Number September 2020: 30</p> <p>Last academic year all applications were accommodated.</p> <p>Published Admission Number September 2019: 30 Pupils Allocated for September 2019: 28 Number of parents expressing each preference: Preference 1: 28 Preference 2: 15 Preference 3: 6</p>	<p>Grangeway, Runcorn, WA7 5LU</p> <p>Head teacher: Mr. A Hildrup</p> <p>Tel: 01928 564053</p> <p>Website: www.haltonlodge.halton.sch.uk</p>
<p>Hillview Primary School</p> <p>Age range 4 – 11 (mixed) Anticipated number on roll: 192 Published Admission Number September 2020: 30</p> <p>Last academic year all applications were accommodated.</p> <p>Published Admission Number September 2019: 30 Pupils Allocated for September 2019: 22 Number of parents expressing each preference: Preference 1: 16 Preference 2: 23 Preference 3: 13</p>	<p>Beechwood Avenue, Runcorn, WA7 3HB</p> <p>Head Teacher: Mr. R Jackson</p> <p>Tel: 01928 714666</p> <p>Website: www.hillview.halton.sch.uk</p>
<p>Lunt's Heath Primary School</p> <p>Age range 4 – 11 (mixed) Anticipated number on roll: 396 Published Admission Number September 2020: 60</p> <p>Last academic year the school was oversubscribed</p> <p>Published Admission Number September 2019: 60 Pupils Allocated for September 2019, including appeals: 60 Number of parents expressing each preference: Preference 1: 70 Preference 2: 77 Preference 3: 42</p>	<p>Wedgewood Drive, Widnes, WA8 9RJ</p> <p>Head teacher: Mr. A Williams</p> <p>Tel: 0151 423 3322</p> <p>Website: www.luntsheathprimary.co.uk</p>

<p>Moore Primary School</p> <p>Age range 4 – 11 (mixed) Anticipated number on roll: 210 Published Admission Number September 2020: 30</p> <p>Last academic year the school was oversubscribed</p> <p>Published Admission Number September 2019: 30 Pupils Allocated for September 2019: 29 Number of parents expressing each preference: Preference 1: 31 Preference 2: 27 Preference 3: 11</p>	<p>Lindfield Close, Moore, WA4 6UG</p> <p>Head teacher: Mrs. E Smith</p> <p>Tel: 01925 740326</p> <p>Website: www.moore.halton.dbprimary.co.uk/</p>
<p>Moorfield Primary School</p> <p>Age range 4 – 11 (mixed) Anticipated number on roll: 269 Published Admission Number September 2020: 45</p> <p>Last academic year all applications were accommodated.</p> <p>Published Admission Number September 2019: 45 Pupils Allocated for September 2019: 43 Number of parents expressing each preference: Preference 1: 35 Preference 2: 21 Preference 3: 20</p>	<p>Moorfield Road, Widnes, WA8 3HJ</p> <p>Head teacher: Mrs. K Heyes</p> <p>Tel: 0151 424 3108</p> <p>Website: www.moorfieldprimary.co.uk</p>
<p>Murdishaw West Community Primary School</p> <p>Age range 4 – 11 (mixed) Anticipated number on roll: 155 Published Admission Number September 2020: 30</p> <p>Last academic year all applications were accommodated.</p> <p>Published Admission Number September 2019: 30 Pupils Allocated for September 2019: 22 Number of parents expressing each preference: Preference 1: 22 Preference 2: 7 Preference 3: 4</p>	<p>Barnfield Avenue, Runcorn, WA7 6EP</p> <p>Head teacher: Mr C Stanley</p> <p>Tel: 01928 711254</p> <p>Website: www.mwcp.co.uk</p>

<p>Oakfield Community Primary School</p> <p>Age range 4 – 11 (mixed) Anticipated number on roll: 282 Published Admission Number September 2020: 40</p> <p>Last academic year all applications were accommodated.</p> <p>Published Admission Number September 2019: 40 Pupils Allocated for September 2019: 40 Number of parents expressing each preference: Preference 1: 32 Preference 2: 22 Preference 3: 14</p>	<p>Edinburgh Road, Widnes, WA8 8BQ</p> <p>Head teacher: Mrs. C Khan</p> <p>Tel: 0151 424 4958</p> <p>Website: www.oakfield-widnes.co.uk/</p>
<p>Pewithall Primary School</p> <p>Age range 4 – 11 (mixed) Anticipated number on roll: 213 Published Admission Number September 2020: 30</p> <p>Last academic year the school was oversubscribed.</p> <p>Published Admission Number September 2019: 30 Pupils Allocated for September 2019: 30 Number of parents expressing each preference: Preference 1: 55 Preference 2: 43 Preference 3: 25</p>	<p>Kenilworth Avenue, Runcorn, WA7 4XQ</p> <p>Head teacher: Mr. D Baugh</p> <p>Tel: 01928 576139</p> <p>Website: www.pewithall.org.uk</p>
<p>Simms Cross Primary School</p> <p>Age range 4 – 11 (mixed) Anticipated number on roll: 241 Published Admission Number September 2020: 40</p> <p>Last academic year all applications were accommodated.</p> <p>Published Admission Number September 2019: 40 Pupils Allocated for September 2019: 31 Number of parents expressing each preference: Preference 1: 32 Preference 2: 7 Preference 3: 5</p>	<p>Kingsway, Widnes, WA8 7QS</p> <p>Executive Head teacher: Mrs N Kearney</p> <p>Tel: 0151 424 5031</p> <p>Website: www.simmscrossprimaryschool.co.uk</p>

<p>The Brow Community Primary School</p> <p>Age range 4 – 11 (mixed) Anticipated number on roll: 165 Published Admission Number September 2020: 25</p> <p>Last academic year all applications were accommodated.</p> <p>Published Admission Number September 2019: 25 Pupils Allocated for September 2019: 23 Number of parents expressing each preference: Preference 1: 23 Preference 2: 5 Preference 3:6</p>	<p>The Clough, Runcorn, WA7 2HB</p> <p>Head teacher: Mrs. L Webb</p> <p>Tel: 01928 563089</p> <p>Website: www.thebrow.org.uk</p>
<p>Victoria Road Primary School</p> <p>Age range 4 – 11 (mixed) Anticipated number on roll: 228 Published Admission Number September 2020: 40</p> <p>Last academic year all applications were accommodated</p> <p>Published Admission Number September 2019: 40 Pupils Allocated for September 2019: 39 Number of parents expressing each preference: Preference 1: 30 Preference 2: 31 Preference 3: 21</p>	<p>Victoria Road, Runcorn, WA7 5BN</p> <p>Head teacher: Ms. E Roberts</p> <p>Tel: 01928 574644</p> <p>Website: www.victoriaroadprimary.halton.sch.uk</p>
<p>Westfield Primary School</p> <p>Age range 4 – 11 (mixed) Anticipated number on roll: 140 Published Admission Number September 2020: 25</p> <p>Last academic year all applications were accommodated</p> <p>Published Admission Number September 2019: 25 Pupils Allocated for September 2019: 7 Number of parents expressing each preference: Preference 1: 8 Preference 2: 6 Preference 3: 8</p>	<p>Clayton Crescent, Runcorn, WA7 4TR</p> <p>Acting Head teacher: Mrs. S Pope</p> <p>Tel: 01928 572343</p> <p>Website: www.westfieldprimaryschool.com</p>

<p>Weston Primary School</p> <p>Age range 4 – 11 (mixed) Anticipated number on roll: 196 Published Admission Number September 2020: 30</p> <p>Last academic year all applications were accommodated.</p> <p>Published Admission Number September 2019: 30 Pupils Allocated for September 2019: 30</p> <p>Number of parents expressing each preference: Preference 1: 28 Preference 2: 23 Preference 3: 12</p>	<p>Lambstickle Lane, Weston, Runcorn, WA7 4RA</p> <p>Head teacher: Mrs. R Atkins</p> <p>Tel: 01928 574544</p> <p>Website: www.weston.halton.sch.uk</p>
<p>Weston Point Community Primary School</p> <p>Age range 4 – 11 (mixed) Anticipated number on roll: 169 Published Admission Number September 2020: 20</p> <p>Last academic year this school was oversubscribed</p> <p>Published Admission Number September 2019: 20 Pupils Allocated for September 2019: 25</p> <p>Number of parents expressing each preference: Preference 1: 26 Preference 2: 3 Preference 3: 6</p>	<p>Castner Avenue, Runcorn, WA7 4EQ</p> <p>Head teacher: Miss. N Curphey</p> <p>Tel: 01928 574593</p> <p>Website: www.westonpoint.halton.sch.uk</p>
<p>Windmill Hill Primary School</p> <p>Age range 4 – 11 (mixed) Anticipated number on roll: 153 Published Admission Number September 20: 25</p> <p>Last academic year this school was oversubscribed</p> <p>Published Admission Number September 2019: 25 Pupils Allocated for September 2019, including appeals: 28</p> <p>Number of parents expressing each preference: Preference 1: 29 Preference 2: 5 Preference 3: 3</p>	<p>Windmill Hill, Runcorn, WA7 6QE</p> <p>Head teacher: Mrs. P Newman</p> <p>Tel: 01928 712337</p> <p>Website: www.windmillhill.school</p>

<p>Woodside Primary School</p> <p>Age range 4 – 11 (mixed) Anticipated number on roll: 134 Published Admission Number September 2020: 30</p> <p>Last academic year all applications were accommodated.</p> <p>Published Admission Number September 2019: 30 Pupils Allocated for September 2019: 14</p> <p>Number of parents expressing each preference: Preference 1: 13 Preference 2: 7 Preference 3: 1</p>	<p>Whitchurch Way, Runcorn, WA7 5YP</p> <p>Head teacher: Mr. R Collings</p> <p>Tel: 01928 564031</p> <p>Website: www.woodside.halton.sch.uk</p>
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ACADEMY SCHOOLS

The Schools listed in this section provide details on Academy Schools in Halton.

<p>Bridgewater Park Primary School</p> <p>Age range 4 – 11 (mixed) Anticipated number on roll: 106 Published Admission Number September 2020: 30</p> <p>Last academic year all applications were accommodated</p> <p>Published Admission Number September 2019: 30 Pupils Allocated for September 2019: 16</p> <p>Number of parents expressing each preference: Preference 1: 16 Preference 2: 5 Preference 3: 3</p>	<p>Plantation Close, Runcorn, WA7 2LW</p> <p>Head of School: Ms. K Murphy</p> <p>Tel: 01928 563838</p> <p>Website: www.bridgewaterpark.halton.sch.uk</p>
<p>Daresbury Primary School</p> <p>Age range 4 – 11 (mixed) Anticipated Number on roll: 156 Published Admission Number September 2020: 20</p> <p>Last academic year the school was oversubscribed</p> <p>Published Admission Number September 2019: 20 Pupils Allocated for September 2019: 29</p> <p>Number of parents expressing each preference: Preference 1: 22 Preference 2: 29 Preference 3: 13</p>	<p>Chester Road, Daresbury, WA4 4AJ</p> <p>Principal: Mrs. C Roberts</p> <p>Tel: 01925 740309</p> <p>Website: www.daresbury.halton.sch.uk</p>
<p>Ditton Primary School</p> <p>Age range 4 – 11 (mixed) Anticipated number on roll: 398 Published Admission Number September 2020: 60</p> <p>Last academic year the school was oversubscribed</p> <p>Published Admission Number September 2019: 60 Pupils Allocated for September 2019, including appeals: 60</p> <p>Number of parents expressing each preference: Preference 1: 59 Preference 2: 30</p>	<p>Liverpool Road, Widnes, WA8 8LD</p> <p>Head teacher: Mrs. E Fenton</p> <p>Tel: 0151 424 5861</p> <p>Website: www.dittonprimary.co.uk</p>

Preference 3: 22	
<p>Palace Fields Primary School</p> <p>Age range 4 – 11 (mixed) Anticipated number on roll: 174 Published Admission Number September 2020: 30</p> <p>Last academic year all applications were accommodated</p> <p>Published Admission Number September 2019: 30 Pupils Allocated for September 2019: 29 Number of parents expressing each preference: Preference 1: 28 Preference 2: 9 Preference 3: 6</p>	<p>Badger Close, Runcorn, WA7 2QW</p> <p>Principal: Mr P Holloway</p> <p>Tel: 01928 716521</p> <p>Website: www.palacefieldsprimary.org.uk</p>
<p>The Grange School</p> <p>Age range 4 – 11 (mixed) Anticipated number on roll KS1: 394 Published Admission Number September 2020: 60</p> <p>Last academic year all applications were accommodated</p> <p>Published Admission Number September 2019: 60 Pupils Allocated for September 2019: 51 Number of parents expressing each preference: Preference 1: 51 Preference 2: 17 Preference 3: 22</p> <p>The Grange is a designated all through Academy school, therefore children enrolled in the school's nursery will automatically transfer from the nursery to infants, infants to juniors and juniors to secondary within The Grange. Following the transfer of those children from the nursery to reception class, the remaining places will be allocated in accordance with the admissions criteria as detailed on page 9.</p> <p>Please be aware that a child currently at the Grange Nursery can opt out of an automatic transfer to the Grange Infant by requesting an alternative school by completing a preference form online or by requesting a paper copy. If an application is made to another school then this will remove the automatic transfer.</p> <p>If your child starts at the Grange Nursery after the deadline for Primary School applications (15th January 2020), or after the allocation letters are sent (16th April 2020), please ensure you contact the School and the Local Authority as a place may not be guaranteed.</p>	<p>Latham Avenue, Runcorn, WA7 5DX</p> <p>Principal: Mr I Critchely</p> <p>Tel: 01928 562 660</p> <p>Website: www.thegrange.com</p>

<p>St Michael with St Thomas CE Primary School</p> <p>Age range 4 – 11 (mixed) Anticipated number on roll: 200 Published Admission Number September 2020: 30</p> <p>Last academic year all applications were accommodated.</p> <p>Published Admission Number September 2019: 30 Pupils Allocated for September 2019: 30 Number of parents expressing each preference: Preference 1: 23 Preference 2: 10 Preference 3: 16</p>	<p>Spinney Avenue, Widnes, WA8 8LD</p> <p>Head teacher: Ms M Slingsby</p> <p>Tel: 0151 424 4234</p> <p>Website: www.spinneyavenue.org.uk</p>
<p>Widnes Academy</p> <p>Age range 4 – 11 (mixed) Anticipated number on roll: 147 Published Admission Number September 2020: 30</p> <p>Last academic year all applications were accommodated.</p> <p>Published Admission Number September 2019: 30 Pupils Allocated for September 2019: 16 Number of parents expressing each preference: Preference 1: 16 Preference 2: 1 Preference 3: 1</p>	<p>Cholmondeley Street, Widnes, WA8 0EL</p> <p>Head teacher: Mrs K Highcock</p> <p>Tel: 0151 424 2799</p> <p>Website: www.widnesacademy.co.uk</p>

VOLUNTARY AIDED (CHURCH OF ENGLAND) SCHOOLS

The schools listed in this section are Voluntary Aided Church of England Primary Schools. Each school has an individual admission policy which is the responsibility of the school governors. The details below provide only a summary of the admission arrangements and full details of the schools policies can be viewed on the schools' websites, together with a copy of the school's supplementary application form (if required). You will be requested to provide documentary evidence directly to the School after the deadline, 15th January 2020.

<p>Runcorn All Saints' CE Primary School</p> <p>Age range 4 – 11 (mixed) Anticipated number on roll: 108 Published Admission Number September 2020: 20</p> <p>Last academic year all applications were accommodated</p> <p>Published Admission Number September 2019: 20 Pupils Allocated for September 2019: 19 Number of parents expressing each preference: Preference 1: 18 Preference 2: 8 Preference 3: 3</p>	<p>Church Street, Runcorn, WA7 1LD</p> <p>Interim Executive Head teacher: Ms. R Tainsh</p> <p>Tel: 01928 572091</p> <p>Website: www.allsaintsceprimaryschool.net</p>
<p>Applicants must also complete a supplementary form available from the school. This must be returned to the School and not the Local Authority.</p> <p>Admissions Policy</p> <ol style="list-style-type: none"> 1. Looked after children and children who were looked after, but ceased to be so due to adoption, residence or special guardianship order. 2. Children with special medical or social circumstances affecting the child where these needs can only be met at this school. 3. Children who have a sibling in school who will still be attending school the following year 4. Children whose parents are faithful and regular worshippers in the churches of All Saints Runcorn or Holy Trinity Runcorn. 5. Children resident in the parish(es) of All Saints and Holy Trinity Runcorn 6. Children whose parents are regular worshippers at a Christian church recognised by Churches Together in Britain and Ireland. 7. Children living nearest to the school defined as a straight-line distance measurement from the child's permanent residence to the school. Distance will be measured by the Local Authority using an Ordnance Survey address point system which measures straight line distances from the address point of the school to the address point of the child's permanent home address 8. Any other child who requests a place as a preference <p>Please note that attending Runcorn All Saints Nursery does not automatically guarantee admission to, nor enable automatic enrolment with the school. Children attending Runcorn All Saints School must complete the Local Authority application form and will be allocated a place according to the above criteria. If there are not enough places to admit all applicants meeting any one criterion, the governors will apply the subsequent criteria, in order of priority, to all these applicants.</p>	

<p>St Berteline's Church of England Primary School</p> <p>Age range 4 – 11 (mixed) Anticipated number on roll: 293 Published Admission Number September 2020: 44</p> <p>Last academic year this school was oversubscribed</p> <p>Published Admission Number September 2019: 44 Pupils Allocated for September 2019: 43 Number of parents expressing each preference: Preference 1: 49 Preference 2: 24 Preference 3: 18</p>	<p>Norton Lane, Runcorn, WA7 6QN</p> <p>Head teacher: Mrs. J Barron</p> <p>Tel: 01928 719847</p> <p>Website: www.stbertelines.org.uk</p>
<p>Applicants must also complete a supplementary form available from the school. This must be returned to the School and not the Local Authority.</p> <p>Admissions Policy</p> <ol style="list-style-type: none"> 1. Looked after children and previously looked after children, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order). 2. Children who have a sibling in at the time of application and who will continue to be in school at the beginning of the year of admission. <p>Once places have been allocated under criteria 1 and 2 above, the remaining places will be divided equally to be allocated under criteria 3 and 4 below. In the event of an odd number of places being available, the single odd place shall be made available for allocation under criterion 3.</p> <ol style="list-style-type: none"> 3. Children whose parent/parents are involved in the work and worship of any Christian Church for whom there is no nearer Church of England School. 4. Pupils living nearest to the school <p>Within criteria 3 and 4, places in each category will be allocated in order of shortest distance according to the straight-line distance measurement from the child's permanent residence to the school as measured by the Local Authority. It must be emphasised that admission to the Nursery does not guarantee admission to the school.</p>	

<p>St Mary's Church of England Primary School</p> <p>Age range 4 – 11 (mixed) Anticipated number on roll: 214 Published Admission Number September 2020: 35</p> <p>Last academic year all applications were accommodated.</p> <p>Published Admission Number September 2019: 35 Pupils Allocated for September 2019: 27 Number of parents expressing each preference: Preference 1: 27 Preference 2: 13 Preference 3: 14</p>	<p>Castlefields Avenue South, Runcorn, WA7 2NR</p> <p>Head teacher: Mrs. R Tainsh</p> <p>Tel: 01928 565995</p> <p>Website: www.st-marys.halton.sch.uk</p>
<p>Applicants must also complete a supplementary form available from the school. This must be returned to the School and not the Local Authority.</p> <p>Admissions Policy</p> <ol style="list-style-type: none"> 1. Looked after children and children who were looked after, but immediately after being looked after became subject to an adoption, residence or special guardianship order. 2. Children who have a sibling already attending the school and expected to continue at the school in the year of admission. 3. Children or their parents/guardians who are faithful and regular in the work and worship of Halton St Mary's Church or Christ Church, Castlefields or any Christian church in Runcorn as recognised by Churches Together in Britain and Ireland 4. Children resident within the Parish boundary (Halton Village, Castlefields, Halton Brook, The Brow). To look at a map of the Parish go to www.achurchnearyou.com. Alternatively a Parish map is available from school. 5. Children with special medical or social circumstances affecting the child where these needs can only be met at this school. 6. Children resident outside the areas in criteria 4 and who live nearest the school as measured using the LA's Ordnance Survey GIS address point system. <p>Please note that attending St Mary's Nursery does not automatically guarantee admission to, nor enable automatic enrolment with the school.</p>	

VOLUNTARY AIDED (CATHOLIC) SCHOOLS

The schools listed in this section are Voluntary Aided Catholic Primary Schools. Each school has an individual admission policy which is the responsibility of the school governors. The details below provide only a summary of the admission arrangements and full details of the schools policies can be viewed on the schools' websites, together with a copy of the school's supplementary application form (if required). You will be requested to provide documentary evidence directly to the School after the deadline, 15th January 2020.

<p>Our Lady Mother of the Saviour Catholic Primary School</p> <p>Age range 4 – 11 (mixed) Anticipated number on roll: 192 Published Admission Number September 2020: 30</p> <p>Last academic year all applications were accommodated.</p> <p>Published Admission Number September 2019: 30 Pupils Allocated for September 2019: 27 Number of parents expressing each preference: Preference 1: 30 Preference 2: 10 Preference 3: 2</p>	<p>Lapwing Grove, Runcorn, WA7 2TP</p> <p>Head teacher: Mrs. J Ward</p> <p>Tel: 01928 711921</p> <p>Website: www.ourladysruncorn.halton.sch.uk</p>
<p>Admissions Policy</p> <ol style="list-style-type: none"> 1. Baptised Catholic children who are in the care of the Local Authority (Looked After Children), and Baptised Catholic children who were looked after, but ceased to be so due to adoption, residence or special guardianship order. 2. Baptised Catholic children who are resident in the parish of The Divine Saviour for whom Our Lady Mother of the Saviour is the nearest Catholic School 3. Other Catholic children 4. Non-Catholic children who are in the care of the Local Authority (Looked After Children), and non-Catholic children who were looked after, but ceased to be so due to adoption, residence or special guardianship order. 5. Any other children <p><i>Within each of the categories listed above, the following provisions will be applied in the following order.</i></p> <ol style="list-style-type: none"> (i) The attendance of a brother or sister at the school at the time of enrolment will increase the priority of an application within each category so that the application will be placed at the top of the category in which the application is made. 	

<p>Our Lady of Perpetual Succour Catholic Primary School</p> <p>Age range 4 – 11 (mixed) Anticipated number on roll: 207 Published Admission Number September 2020: 30</p> <p>Last academic year the school was oversubscribed</p> <p>Published Admission Number September 2019: 30 Pupils Allocated for September 2019: 31 Number of parents expressing each preference: Preference 1: 38 Preference 2: 17 Preference 3: 11</p>	<p>Clinton View, Widnes, WA8 8JW</p> <p>Head teacher: Mrs. P McGuffie</p> <p>Tel: 0151 4246130</p> <p>Website: www.olpsprimary.co.uk</p>
<p>Admissions Policy</p> <ol style="list-style-type: none"> 1. Children who are in the care of the Local Authority (Looked After Children) and children who were looked after, but ceased to be so due to adoption, residence or special guardianship order. 2. Baptised Catholic children who have a sibling in the school at the time of admission 3. Baptised Catholic children resident in the parish of St Wilfrid, the part of this parish formerly referred to as the parish of Our Lady of Perpetual Succour 4. Other Baptised Catholic children 5. Other children who have a sibling at the school at the time of admission. 6. Children from other Christian denominations. Proof of Baptism in the form of a Baptismal Certificate or confirmation in writing that the applicant is a member of their Faith community from an appropriate Minister of Religion is required. 7. Children of other faiths. An appropriate Faith Leader would need to confirm in writing that the applicant is a member of their faith group. 8. Other children 	

<p>St Basil's Catholic Primary School</p> <p>Age range 4 – 11 (mixed) Anticipated number on roll: 350 Published Admission Number September 2020: 60</p> <p>Last academic year all applications were accommodated.</p> <p>Published Admission Number September 2019: 60 Pupils Allocated for September 2019: 36 Number of parents expressing each preference: Preference 1: 36 Preference 2: 21 Preference 3: 6</p>	<p>Hough Green Road, Widnes, WA8 4SZ</p> <p>Head teacher: Mrs. A Sheppard</p> <p>Tel: 0151 4247839</p> <p>Website: www.stbasilsprimary.halton.sch.uk</p>
<p>Applicants should complete a supplementary form where applicable, available from the school and which must be returned to school.</p> <p>Admissions Policy</p> <ol style="list-style-type: none"> 1. Children who are in the care of the Local Authority (Looked After Children) and children who were looked after, but ceased to be so due to adoption, residence or special guardianship order. 2. Baptised Catholic children who have a sibling in the school at the time of admission 3. Baptised Catholic children resident in the parish of St Wilfrid, the part of this parish formerly referred to as the parish of St Basil 4. Other baptised Catholic children 5. Children who are other than Catholic and have a sibling in the school at the time of admission 6. Children from other Christian denominations. Proof of Baptism in the form of a Baptismal Certificate or confirmation in writing that the applicant is a member of their Faith community from an appropriate Minister of Religion is required. 7. Children of other faiths. An appropriate Faith Leader would need to confirm in writing that the applicant is a member of their faith group. 8. Other children 	

<p>St Bede's Catholic Infant School</p> <p>Age range 4 – 8 (mixed) Anticipated number on roll: 245 Published Admission Number September 2020: 75</p> <p>Last academic year the school was oversubscribed.</p> <p>Published Admission Number September 2019: 75 Pupils Allocated for September 2019, including appeals: 78</p> <p>Number of parents expressing each preference: Preference 1: 91 Preference 2: 64 Preference 3: 28</p>	<p>Leigh Avenue, Widnes, WA8 6EL</p> <p>Head teacher: Miss J Coughlan</p> <p>Tel: 0151 4243112</p> <p>Website: www.stbedesinfants.co.uk</p>
<p>Admissions Policy</p> <ol style="list-style-type: none"> 1. Children who are in the care of the Local Authority (Looked After Children) and children who were looked after, but ceased to be so due to adoption, residence or special guardianship order. 2. Baptised Catholic children who have a sibling in St Bede's Catholic Infant or St Bede's Catholic Junior Schools at the time of admission. 3. Baptised Catholic children resident in the parish of St. Wilfrid, the part of this parish formerly referred to as the parish of Bede and St. Raphael. 4. Other baptised Catholic children. 5. Other children who have a sibling in St Bede's Catholic Infant or St Bede's Catholic Junior Schools at the time of admission. 6. Children from other Christian denominations. Proof of Baptism in the form of a Baptismal Certificate or confirmation in writing that the applicant is a member of their Faith community from an appropriate Minister of Religion is required. 7. Children of other faiths. An appropriate Faith Leader would need to confirm in writing that the applicant is a member of their faith group. 8. Other Children. 	

<p>St Bede's Catholic Junior School</p> <p>Age range 8 – 11 (mixed) Anticipated number on roll: 310 Published Admission Number September 2020: 75</p> <p>Last academic year the school was oversubscribed</p> <p>Published Admission Number September 2019: 75 Pupils Allocated for September 2019, including appeals: 78</p>	<p>Leigh Avenue, Widnes, WA8 6EL</p> <p>Head teacher: Mrs F Tiernan</p> <p>Tel: 0151 4243386</p> <p>Website: www.stbedesjuniorschool.co.uk</p>
<p>Admissions Policy</p> <ol style="list-style-type: none"> 1. Children who are in the care of the Local Authority (Looked After Children) and children who were looked after, but ceased to be so due to adoption, residence or special guardianship order. 2. Baptised Catholic children who have a sibling in St Bede's Catholic Infant or St Bede's Catholic Junior Schools at the time of admission. 3. Baptised Catholic children resident in the parish of St. Wilfrid, the part of this parish formerly referred to as the parish of Bede and St. Raphael. 4. Other baptised Catholic children. 5. Other children who have a sibling in St Bede's Catholic Infant or St Bede's Catholic Junior Schools at the time of admission. 6. Children from other Christian denominations. Proof of Baptism in the form of a Baptismal Certificate or confirmation in writing that the applicant is a member of their Faith community from an appropriate Minister of Religion is required. 7. Children of other faiths. An appropriate Faith Leader would need to confirm in writing that the applicant is a member of their faith group. 8. Other Children. 	

<p>St Clement's Catholic Primary School</p> <p>Age range 4 – 11 (mixed) Anticipated number on roll: 202 Published Admission Number September 2020: 30</p> <p>Last academic year all applications were accommodated.</p> <p>Published Admission Number September 2019: 30 Pupils Allocated for September 2019: 30 Number of parents expressing each preference: Preference 1: 29 Preference 2: 25 Preference 3: 9</p>	<p>Oxford Road, Runcorn, WA7 4NX</p> <p>Head teacher: Mr M Parker</p> <p>Tel: 01928 572129</p> <p>Website: www.st-clements.halton.sch.uk</p>
<p>Applicants should complete a supplementary form where applicable, available from the school and which must be returned to school.</p> <p>Admissions Policy</p> <ol style="list-style-type: none"> 1. Children who are in the care of the Local Authority (Looked After Children), and children who were looked after but ceased to be so due to adoption, residence or special guardianship order. 2. Catholic children resident in the designated area of St. Maximilian Kolbe Parish. – <i>(Please refer to St Clement's Admission Policy)</i> 3. Catholic children resident in the remainder of St. Maximilian Kolbe Parish. 4. Other Catholic children 5. Catechumens and members of an Eastern Christian Church. 6. Any other children <p><i>Within each of the categories listed above, the following provisions will be applied in the following order.</i></p> <ol style="list-style-type: none"> (ii) The attendance of a brother or sister at the school at the time of enrolment will increase the priority of an application within each category so that the application will be placed at the top of the category in which the application is made after children in (1) above (see note 6). (iii) The children of staff will be given increased priority within each category so that the application will be placed at the top of the category in which the application is made after children in (1) above (see note 8). 	

<p>St Edward's Catholic Primary School</p> <p>Age range 4 – 11 (mixed) Anticipated number on roll: 131 Published Admission Number September 2020: 15</p> <p>Last academic year the school was oversubscribed</p> <p>Published Admission Number September 2019: 20 Pupils Allocated for September 2019: 20 Number of parents expressing each preference: Preference 1: 19 Preference 2: 6 Preference 3: 5</p>	<p>Wivern Place, Runcorn, WA7 1RZ</p> <p>Head teacher: Mrs. K O'Hare</p> <p>Tel: 01928 572317</p> <p>Website: www.stedwardscatholicprimaryschool.co.uk</p>
<p>Admissions Policy</p> <ol style="list-style-type: none"> 1. Children who are in the care of the Local Authority (Looked After Children) and Baptised Catholic Children who were looked after but ceased to be so due to adoption, residence or special guardianship order. 2. Baptised Catholic children resident in the designated area of St Maximilian Kolbe's. – <i>(North of a line from the Boston Avenue crossing of the Spur Road in a westward direction to the Bridgewater House, on the River Mersey.)</i> 4. Other Baptised Catholic children 5. Catechumens and members of an Eastern Christian Church 6. Children of other Christian denominations whose membership is evidenced by a minister of religion 7. Children of other faiths whose membership is evidenced by a religious leader 8. Any other children. <p>Within each of the categories listed above, the following provisions will be applied in the following order:</p> <ol style="list-style-type: none"> (i) The attendance of a brother or sister at the school at the time of enrolment (ii) The children of staff will be giving increased priority within each category 	

<p>St Gerard's Roman Catholic Primary & Nursery School</p> <p>Age range 4 – 11 (mixed) Anticipated number on roll: 202 Published Admission Number September 2020: 30</p> <p>Last academic year all applications were accommodated.</p> <p>Published Admission Number September 2019: 30 Pupils Allocated for September 2019: 28 Number of parents expressing each preference: Preference 1: 25 Preference 2: 9 Preference 3: 5</p>	<p>Lugsdale Road, Widnes, WA8 6DD</p> <p>Head teacher: Mr. K Landrum</p> <p>Tel: 0151 4242879</p> <p>Website: www.st-gerards.halton.sch.uk</p>
<p>Admissions Policy</p> <ol style="list-style-type: none"> 1. Children who are in the care of the Local Authority (Looked After Children), and children who were looked after but ceased to be so due to adoption, residence or special guardianship order. 2. Baptised Catholic children who have a sibling at the school at the time of admission. 3. Baptised Catholic children living in the designated Parish of St Wilfred (the part of the Parish formally referred to as St. Marie) 4. Other Baptised Catholic children. 5. Other children who have a sibling at the school at the time of admission. 6. Children from other Christian denominations. Proof of Baptism in form of Baptismal Certificate or confirmation in writing that the applicant is a member of their Faith community from an appropriate Minister of Religion is required. 7. Children of other faiths. An appropriate Faith Leader would need to confirm in writing that the applicant is a member of their faith group. 8. Other children 	

<p>St John Fisher Catholic Primary School</p> <p>Age range 4 – 11 (mixed) Anticipated number on roll: 206 Published Admission Number September 2020: 30</p> <p>Last academic year the school was oversubscribed.</p> <p>Published Admission Number September 2019: 30 Pupils Allocated for September 2019: 30 Number of parents expressing each preference: Preference 1: 37 Preference 2: 24 Preference 3: 14</p>	<p>Edward Street, Widnes, WA8 0BW</p> <p>Head teacher: Mrs N Hegarty</p> <p>Tel: 0151 4247794</p> <p>Website: www.st-johnfisherprimary.co.uk/</p>
<p>Admissions Policy</p> <ol style="list-style-type: none"> 1. Children who are in the care of the Local Authority (Looked After Children), and children who were looked after but ceased to be so due to adoption, residence or special guardianship order. 2. Baptised Catholic children who have a sibling at the school at the time of admission 3. Baptised Catholic children living in the designated Parish of St Wilfrid, the part of the parish formerly referred to as St John Fisher. 4. Other baptised Catholic children. 5. Other children who have a sibling in the school at the time of admission 6. Children from other Christian denominations. Proof of Baptism in form of Baptismal Certificate or confirmation in writing that the applicant is a member of their Faith community from an appropriate Minister of Religion is required. 7. Children of other faiths. An appropriate Minister of Religion would need to confirm in writing that the applicant is a member of their faith group. 8. Other children. 	

<p>St Martin's Catholic Primary School</p> <p>Age range 4 – 11 (mixed) Anticipated number on roll: 200 Published Admission Number September 2020: 30</p> <p>Last academic year all applications were accommodated</p> <p>Published Admission Number September 2019: 30 Pupils Allocated for September 2019: 25 Number of parents expressing each preference: Preference 1: 26 Preference 2: 15 Preference 3: 3</p>	<p>St Martin's Lane, Runcorn, WA7 6HZ</p> <p>Head teacher: Mr. P Hallman</p> <p>Tel: 01928 711207</p> <p>Website: www.st-martins.halton.sch.uk</p>
<p>Applicants should complete a supplementary form where applicable, available from the school and which must be returned to school.</p> <p>Admissions Policy</p> <ol style="list-style-type: none"> 1. Baptised Catholic Children who are in the care of the Local Authority (Looked After Children), and children who were looked after but ceased to be so due to adoption, residence or special guardianship order. 2. Baptised Catholic children resident in the parish of St Martin's. 3. Baptised Catholic children who are resident in the parish of Divine Saviour (for whom St Martin's is the nearest Catholic School) 4. Other Catholic children 5. Non-Catholic children who are in the care of the Local Authority (Looked After Children), and non-Catholic children who were looked after but ceased to be so due to adoption, residence or special guardianship order 6. Catechumens and members of an Eastern Christian Church 7. Children of other Christian denominations whose membership is evidenced by a minister of religion 8. Children of other faiths whose membership is evidenced by a religious leader 9. Any other children <p><i>Within each of the categories listed above, the following provisions will be applied in the following order.</i></p> <ol style="list-style-type: none"> (i) The attendance of a brother or sister at the school at the time of enrolment will increase the priority of an application within each category so that the application will be placed at the top of the category in which the application is made after children in (1) above (see note 8). (ii) The children of staff will be given increased priority within each category so that the application will be placed at the top of the category in which the application is made after children in (1) above (see note 10). 	

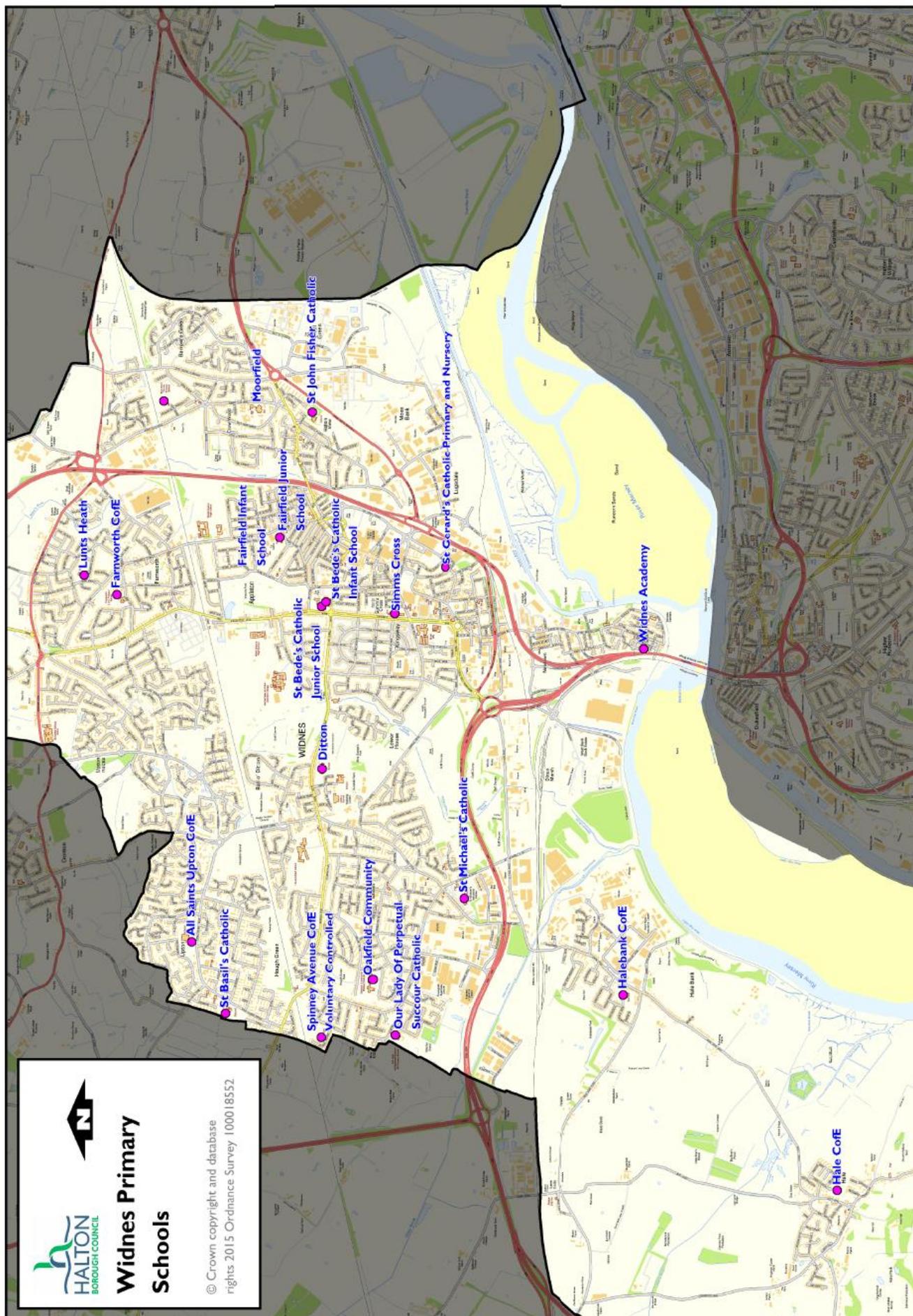
<p>St Michael's Catholic Primary School</p> <p>Age range 4 – 11 (mixed) Anticipated number on roll: 231 Published Admission Number September 2020: 30</p> <p>Last academic year the school was oversubscribed</p> <p>Published Admission Number September 2019: 30 Pupils Allocated for September 2019: 30 Number of parents expressing each preference: Preference 1: 41 Preference 2: 23 Preference 3: 12</p>	<p>St Michael's Road, Widnes, WA8 8TD</p> <p>Head teacher: Mr. P Loughran</p> <p>Tel: 0151 4244468</p> <p>Website: www.stmichaelscatholicprimaryschool.co.uk</p>
<p>Admissions Policy</p> <ol style="list-style-type: none"> 1. Children who are in the care of the Local Authority (Looked After Children), and children who were looked after but ceased to be so due to adoption, residence or special guardianship order. 2. Baptised Catholic children who have a sibling at the school at the time of admission. 3. Baptised Catholic children living in the Parish of St Wilfred, the part of the parish formerly known as St Michael's 4. Other baptised Catholic children 5. Other children who have a sibling at the school at the time of admission. 6. Children from other Christian denominations. Proof of Baptism in form of Baptismal Certificate or confirmation in writing that the applicant is a member of their Faith community from an appropriate Minister of Religion is required. 7. Children of other faiths. An appropriate Faith Leader would need to confirm in writing that the applicant is a member of their faith group. 8. Other children 	

<p>The Holy Spirit Catholic Primary School</p> <p>Age range 4 – 11 (mixed) Anticipated number on roll: 117 Published Admission Number September 2019: 20</p> <p>Last academic year all applications were accommodated.</p> <p>Published Admission Number September 2019: 20 Pupils Allocated for September 2019: 24 Number of parents expressing each preference: Preference 1: 26 Preference 2: 4 Preference 3: 1</p>	<p>Cotterill, Halton Brook, Runcorn, WA7 2NL</p> <p>Head teacher: Mr. J MacDonald</p> <p>Tel: 01928 563148</p> <p>Website: www.holyspiritruncorn.co.uk</p>
<p>Admissions Policy</p> <ol style="list-style-type: none"> 1. Baptised Catholic Children who are in the care of the Local Authority (Looked After Children), and children who were looked after but ceased to be so due to adoption, residence or special guardianship order. 2. Baptised Catholic children resident in the parish of The Holy Spirit 3. Baptised Catholic children who are resident in the parish of St Edward's for whom The Holy Spirit is the nearest Catholic School 4. Other Catholic children 5. Non-Catholic children who are in the care of the Local Authority (Looked After Children), and non-Catholic children who were looked after but ceased to be so due to adoption, residence or special guardianship order 6. Catechumens and members of an Eastern Christian Church 7. Children of other Christian denominations whose membership is evidenced by a minister of religion 8. Children of other faiths whose membership is evidenced by a religious leader 9. Any other children <p><i>Within each of the categories listed above, the following provisions will be applied in the following order:</i></p> <ol style="list-style-type: none"> (i) The attendance of a brother or sister at the school at the time of enrolment will increase the priority of an application within each category so that the application will be placed at the top of the category in which the application is made (ii) The children of staff will be given increased priority within each category so that the application will be placed at the top of the category in which the application is made. 	

VOLUNTARY AIDED (CATHOLIC) ACADEMY SCHOOLS

The schools listed in this section are Voluntary Aided Catholic Academy Schools. Each school has an individual admission policy which is the responsibility of the school governors. The details below provide only a summary of the admission arrangements and full details of the schools policies can be viewed on the schools' websites, together with a copy of the school's supplementary application form (if required). You will be requested to provide documentary evidence directly to the School after the deadline, 15th January 2020.

<p>St Augustine's Catholic Primary School</p> <p>Age range 4 – 11 (mixed) Anticipated number on roll: 92 Published Admission Number September 2020: 25</p> <p>Last academic year all applications were accommodated.</p> <p>Published Admission Number September 2019: 25 Pupils Allocated for September 2019: 21 Number of parents expressing each preference: Preference 1: 21 Preference 2: 5 Preference 3: 2</p>	<p>Nigel Walk, Runcorn, WA7 2JJ</p> <p>Head teacher: Mrs N Sothern</p> <p>Tel: 01928 568936</p> <p>Website: www.st-augustines.halton.sch.uk</p>
<p>Admissions Policy</p> <ol style="list-style-type: none"> 1. Baptised Catholic children who are in the care of the Local Authority (Looked after children), and children who were looked after but ceased to be so due to adoption, residence or special guardianship order. 2. Baptised Catholic children who are resident in the parish of The Divine Saviour for whom St Augustine's is the nearest Catholic School 3. Baptised Catholic children who are resident in the parish of The Divine Saviour 4. Other Catholic children 5. Non-Catholic children who are in the care of the Local Authority (Looked after children), and non-Catholic children who were looked after but ceased to be so due to adoption, residence or special guardianship order. 6. Catechumens and members of an Eastern Christian Church 7. Children of other Christian denominations whose membership is evidenced by a minister of religion 8. Children of other faiths whose membership is evidenced by a religious leader 9. Any other children <p><i>Within each of the categories listed above, the following provisions will be applied in the following order:</i></p> <ol style="list-style-type: none"> (i) The attendance of a brother or sister at the school at the time of enrolment will increase the priority of an application within each category so that the application will be placed at the top of the category in which the application is made (ii) The children of staff will be given increased priority within each category so that the application will be placed at the top of the category in which the application is made. 	



OTHER INFORMATION

ADMISSION APPEALS PROCEDURE

Parents/carers who are not offered a place at any of their preferred schools have a right of appeal to an independent appeals panel under section 94 of the School Standards & Framework Act 1998. Appeals must be submitted in writing but parents/carers have the right to present their case to the panel in person. The Chairman of the appeal panel will be a lay person having no connection with the LA. Other members of the panel will be suitably experienced persons.

The Education Act 1996 as amended by the School Standards & Framework Act 1998 requires that from September 2001 no 5, 6 or 7 year old in an infant class at a maintained school should be in a class of more than 30 pupils. Admission Authorities are not required to admit a child to an infant class where to do so would conflict with keeping to the statutory class size limits. Therefore if the preference expressed is for a primary school that falls into this category and it is over-subscribed, parents will have the right of appeal to an independent appeals panel, but an appeals panel can only uphold this appeal if it is satisfied that:

- a) The decision was not one which a reasonable admission authority/governing body would make in the circumstances of the case, or
- b) That the child would have been offered a place if the admission arrangements had been properly implemented.

This means that unless the appeals panel agrees to either of the above, admission will be refused. The LA will then advise parents where there are places still available, and parents will then be asked to submit their preference.

Applications for admission to Aided Church schools will be referred to the head teacher and Admissions Committee of the governing body of the school concerned. If the application is unsuccessful, parents will be notified of their statutory right of appeal. The decisions of independent appeals panels are binding on the LA and on the school's governing body.

There are different appeal arrangements for pupils with a statement of special educational needs.

How to appeal

If you wish to appeal against a decision not to admit your child to a particular community, academy, voluntary controlled or voluntary aided primary school, you should contact the School Admissions by email schooladmissions@halton.gov.uk who will provide you with an appeal form. You should then return your appeal to schooladmissions@halton.gov.uk or to:

School Admissions, Rutland House, Halton Lea, Runcorn, WA7 2ES

In general, the following arrangements will be made for all appeals:

- At least 10 days prior to the hearing, the clerk will notify you of the time, date and location of your appeal.
- Approximately 7 days before the appeal you will receive an agenda and supporting paperwork
- The appeal will be heard before an independent panel who will have a copy of the appeal submitted by you
- You will be notified in writing of the appeal panels decision and the grounds upon which it was made

The decision of the appeal panel is binding on all parties.

IN-YEAR APPLICATIONS AND TRANSFERS – PRIMARY SCHOOLS

Applications made outside the normal admissions round (in-year admissions) should be made directly to the school(s) concerned. You can apply for a place for your child at any time and to any school.

The Primary In-Year application form will be available from any Halton School, or from the Local Authority.

Halton residents will be asked to complete an in year application form which will be considered under in year procedures as described below. If you live outside Halton you should contact your home authority.

General Advice for In Year Applications

Parents/carers of children who are already in a school who are seeking to move to another school for reasons other than a house move are **strongly advised** to meet and discuss the move with both the current school and the proposed admitting school before completing an application form. Please bear in mind that other schools may be full and that the upheaval may damage your child's progress.

If you decide to move your child, it is essential that you get a place at a new school before he or she leaves his or her current school.

Applying for an In-Year place

Halton residents should complete the in-year application form available from the preferred school or online at www.halton.gov.uk/schooladmissions. You must then **return the completed in-year application to the preference school**. Do not return your application form to the council. A place will then be considered to be available at the preferred school if the number on roll within the year group is below the published admission number.

The preference school should notify you in writing of the outcome of the In-Year application within 10 school days. Parents/carers wishing to appeal for an in-year place can appeal via the appeals procedure outlined on page 45.

If you are seeking admission to a school in another authority then you must contact the relevant authority for details on how to apply for a school place.

INFANT TO JUNIOR SCHOOL TRANSFER

St Bede's Catholic Infant and Junior Schools, Widnes are **two separate schools**. Although the majority of the children who have attended the Infant School often wish to move to the Junior School, **there is no automatic transfer. Attendance at St Bede's Catholic Infant School does not guarantee your child a place at St Bede's Catholic Junior School.** The admissions criteria for St Bede's Catholic Junior School will be strictly followed – these are detailed on St Bede's Catholic Junior School's website (www.stbedesjuniorschool.co.uk) and in the Junior School's Prospectus.

Parents/carers of children in Year 2 in St Bede's Catholic Infant School **must** apply for a place for Year 3 to St Bede's Catholic Junior School by completing an **Infant to Junior Transfer Form 2020** and do so during the primary application period (September 2019 to the 15th January 2020). This is available online from www.halton.gov.uk/schooladmissions, following the "Junior School's" link, or by filling in the form that will be sent to the parents/carers of pupils in year 2 at St Bede's Catholic Infant School, by the Local Authority Admissions Team. The form **must be returned to the Local Authority by the closing date of 15th January 2020**. Any applications received after this closing date will only be considered if there are still places available after all the ones received on time have been accepted or declined, according to the admissions criteria.

GENERAL INFORMATION

Home to School Travel and Transport

To comply with its duty Halton Borough Council will provide for home to school travel for children of statutory school age in the following circumstances:

1. Where a child aged under 8 attends the nearest qualifying school over 2 miles or where a child aged 8 and over attends the nearest qualifying school over 3 miles, respectively from the child's home address. This will be measured by the shortest walking distance along which the child, accompanied as necessary, may walk with reasonable safety. The route will be determined by the Council. (As such the route measured may include footpaths, bridleways and other pathways as well as recognised roads. The walking distance between home and school is measured from the pupil's home gate or drive nearest to the school, to the nearest available gate of the school. A risk assessment of the route will be made if needed).
2. Children from low income families i.e. those entitled to free school meals or whose parents are in receipt of the maximum level of Working Tax Credit may be entitled to enhanced assisted school transport. This enhanced provision applies to Primary pupils aged between 5 and 11 from low income families attending the nearest qualifying school more than 2 miles from their home. Proof will be required by TC602, confirmation for free school meals, Working Tax Credit statement, Housing/Council Tax Benefit entitlement etc.
3. Secondary Pupils aged between 11 and 16 years may be entitled to enhanced assisted school transport if they attend one of the three nearest qualifying schools which are between 2 and 6 miles from the child's home or the nearest qualifying school preferred by reason of a person's religion or belief up to a maximum of 15 miles. Proof of low income will be required as detailed above.
4. Where a pupil lives within the statutory walking distance to school and a risk assessment identifies that there is no safe route that the pupil could reasonably be expected to take, assisted travel will be provided in line with the Sustainable School Travel Policy. This is based on route safety, not personal safety, and any pupil being accompanied by a responsible adult. The Council will be responsible for determining the safety, or otherwise, of the route.
5. In addition the Local Authority will use its discretion to provide Home to School Transport where a pupil attends a faith school for reasons of religion or belief (evidence will be required to support this e.g. baptism certificate or letter from priest/vicar). This will only be to the nearest voluntary aided or foundation school of the relevant religion/faith where the distance is over 2 miles for children under 8 and over 3 miles for children over 8. If a place is not available at the nearest voluntary aided or foundation school the Local Authority is not in a position to provide assistance with transport to an alternative school (unless low income conditions apply for Secondary Pupils as referred to above).

In all cases it is the responsibility of parents/carers to ensure their child's safe and secure travel to and from school. Parents/carers are responsible for their children until they are received on school premises and the parent/carer has left the school. Further information including the full [Home to School Travel and Transport Policy](#), application forms and bus timetable information can be found online at www.halton.gov.uk/transport or by calling 0151 5117444.

Provision of School Lunches and Free School Meals

Free School Meals

Information regarding the provision of School Lunches and Free School Meals is available on the Halton Borough Council website at www.halton.gov.uk, and alternatively on each school's website.

Important Note: All children in reception, year 1 and year 2 at Local Authority maintained schools, academies, free schools and alternative provision settings automatically get free school meals.

School Uniform and Physical Education Kit

Head teachers, in consultation with school governors, decide whether or not there should be a school uniform. Details of uniform, where appropriate, are given in each school's prospectus, which can be obtained from the school. The LA is unable to assist parents with the cost of school uniform or physical education kit. All pupils are expected to conform to a reasonable standard of clothing, and parents are asked to try to ensure that pupils attend school suitably dressed.

For further information regarding School uniform, please visit the Department for Education's website www.gov.uk/school-uniform.

School Performance Tables

The latest performance tables for Schools are available via the Department for Education website at www.education.gov.uk/schools/performance/index.html

Ofsted Reports

Ofsted reports for all schools these are available via Ofsted's website at www.ofsted.gov.uk

School Holiday Dates

The dates for all Halton Schools for the Academic Year 2020-2021 will be published on the Halton Borough Council website at www.halton.gov.uk, or alternatively on each school's website.

Military Families

For families of service personnel with a confirmed posting to their area, or crown servants returning from overseas to live in that area, Halton Local Authority will be able to arrange a School place in advance of the relocation, if a preference form, along with an official letter from the MOD, FCO and GCHQ stating a relocation date, is submitted. Please contact the School Admissions Team on 0151 511 7338.

Children and Young People with Special Educational Needs

National figures show that one in five children and young people will experience a special educational need or disability (SEND) at some point during their education.

Halton uses the graduated approach to provide for children and young people with special educational needs. The aim is to provide early help and interventions when a child or young person is identified as needing additional provision above that usually provided within the mainstream setting. Staff in educational settings, other agencies, such as Health & Social Care, or parents may raise concerns regarding progress and development but, in any event, concerns and interventions should always be discussed with parents/carers.

Once a school or setting has identified a pupil as having a special educational need or disability, progress will be closely monitored by the school. All support and interventions made by the school should be regularly reviewed and tailored to meet the needs of those children & young people, which can change over time.

Halton has developed a continuum of provision to cater for special educational needs.

Mainstream schools have funding in their budget to support children who are identified as needing more than the usual classroom differentiation. The school may provide extra one to one or small group classroom support or may provide different resources such as reading materials or IT programmes.

Educational settings can also request assessment and advice from a range of specialist services provided by the Local Authority and/or other agencies, such as Health. The setting can incorporate the advice into the child or young person's support plan.

If more help is needed educational settings can make an application to the Local Authority for additional resources through Enhanced Provision which should detail interventions already implemented by the setting.

Enhanced Provision

- Following consideration by a Panel, the Local Authority may decide to allocate funding which can be used flexibly to provide one to one or small group teaching or equipment. This will be on top of the additional support already provided by the setting.
- In some circumstances the Panel may decide that a pupil would benefit from attendance at a **Specialist Resource Base** attached to a mainstream school. The bases have qualified staff specialising in particular areas of SEND. The aim is that children / young people will spend some time in the small setting but spend the majority of time in the mainstream class with expert support from staff from the base. The child or young person will be placed on the roll of the setting with the resource base.
- There are two **Assessment Resource Bases** for Key Stage 1 infants where children can be further assessed over a period of 2.5 terms. In these circumstances children are on roll at a mainstream school as their main attendance and on roll at the assessment base as their subsidiary attendance.

For further details, please visit Halton's Local offer via www.haltonchildrenstrust.org.uk

Special Schools

For children and young people with complex special educational needs/disability, who need specialist teaching and/or equipment for all, or most of the time, it may be decided that a special school can best meet their needs. The Local Authority may be requested by the educational setting, parents or young person in their own right, if over the age of 16, to carry out an Education, Health & Care Needs assessment. The law requires a child or young person to have an Education, Health

& Care Plan before being placed permanently in a special school (exceptions can apply to Academy Special Schools).

Some children & young people benefit from being on roll at a special school but spending part of the week included into a local mainstream setting. Every child legally has the right to a mainstream education. Parents should put a mainstream setting as their first preference of school on the admissions application form, except for the following circumstance, which applies to children and young people with identified SEN:

1. If your child is already in a special school and has an EHC plan or a statement, you can name a special school on your option form as your first preference.
2. If your child is in a mainstream school and has an EHC plan or a statement, a discussion will be held at the end of year 5 with parents, the child or young person, the SENCO and the Local Authority's special needs team. If the recommendation is that your son/daughter would benefit from attendance at a special school, you can name a special school on your option form as your first preference

Please note, if your child does not have an EHC plan or a statement, they cannot be offered a place at a special school, and you must not select a special school on your preference form. If you feel that your child will need a special school place the first step is to speak to SENCO at their current school or setting to discuss whether an EHC assessment is appropriate.

The LA has a Transport policy concerning those children or young people who may be entitled to transport to and from school due to their SEN and /or disability. The policy is available on Halton's Local Offer website.

The Local Authority has a duty to provide an educational place that meets the needs of children & young people, does not affect the education of others in a setting and is an efficient use of LA resources. The LA will usually place children & young people in provision within Halton Borough. Preference for independent or non-maintained provision will only be considered if the LA has no appropriate provision within the borough to meet need.

The Local Authority makes every effort to reach agreement with young people & parents on appropriate special educational provision and school placement but if you are in disagreement with the Local Authority dispute resolution /mediation will be offered to try to reach agreement. Parents also have the right of appeal to the Special Educational Needs Tribunal.

Parents who have concerns about an educational provision and/or placement may contact the Special Educational Needs Team on 0151 511 7461. Parents may also contact SENDIAS (formerly known as the Parent Partnership Service) for information, advice and support on 0151 511 7733 or email: parentpartnership@halton.gov.uk

USEFUL CONTACTS

If you have any queries or wish to obtain further information of advice then you should contact the head teacher of your child's school.

Other useful contacts are as follows:

Admission to School	0151 511 7338	schooladmissions@halton.gov.uk
Free School Meals	0151 511 7188	school.meals@halton.gov.uk
Special Educational Needs	0151 511 7305	SENAT@halton.gov.uk
Education Welfare Service	0151 511 8231	

Halton Direct Link Offices

Widnes

- Brook Street, Widnes, WA8 6NB

Runcorn

- Concourse Level, Halton Lea, Runcorn, WA7 2ES

Neighbouring Local Authorities Contact Information

Authority	Contact Information
Cheshire East	0300 123 5012 admissions@cheshireeast.gov.uk
Cheshire West	0300 123 7039 admissions@cheshirewestandchester.gov.uk
Knowsley	0151 443 3372 / 3373 / 5142 schooladmissions@knowsley.gov.uk
Liverpool	0151 233 3006 admissions@liverpool.gov.uk
St Helens	01744 671 030 schooladmissions@sthelens.gov.uk
Warrington	01925 443 322 schooladmissions@warrington.gov.uk